



Report of:	Meeting	Date
The prospective Leader of the Council, Councillor Michael Vincent and the Chief Executive, Rebecca Huddleston	Annual Council	18 May 2023

Cabinet Membership and Responsibilities

1. Purpose of report

- 1.1** To inform the Council of the membership of the Cabinet and the appointment of a Deputy Leader and Lead Members.

2. Outcomes

- 2.1** Effective executive decision making and the delivery of Council priorities.

3. Recommendations

- 3.1** That the appointment by the Leader of the Council of the following Members to the Cabinet, with effect from 18 May 2023, be noted:

Cllr Lesley McKay	Resources Portfolio Holder
Cllr Roger Berry	Neighbourhood Services and Community Safety Portfolio Holder
Cllr Simon Bridge	Street Scene, Parks and Open Spaces Portfolio Holder
Cllr Lynne Bowen	Leisure, Health and Community Engagement Portfolio Holder
Cllr Peter Le Marinel	Planning Policy and Economic Development Portfolio Holder

- 3.2** That the designation of Councillor Roger Berry as Deputy Leader with effect from 18 May 2023 also be noted.

- 3.3** That the appointment of the following Lead Members, with effect from 18 May 2023, to support the Council and the Cabinet, be noted:

Cllr Andrea Kay	Children and Young People
Cllr Ian Amos	Older People
Cllr Peter Le Marinell	Armed Forces
Cllr Julie Robinson	Mental Health
Cllr Sir Robert Atkins	Climate Change

4. Background

- 4.1** The Leader and the Cabinet form the Executive of the Council. The role and composition of the Cabinet are set out in Article 6 of the Council's Constitution. The functions for which the Executive is responsible are listed in Part 3.03 of the Constitution.
- 4.2** Article 6 specifies in particular, that the Cabinet will comprise the Leader and at least five other Councillors appointed by the Leader (the statutory minimum is two plus the Leader and the statutory maximum is nine plus the Leader). It also specifies that the Leader will appoint a Deputy Leader and can also appoint Lead Members to provide support and advice on their specialist area of activity. Lead Members' responsibilities are set out in Part 3 of the Constitution.
- 4.3** Each Member of the Cabinet will hold office until 3 days after the next Council elections in May 2027, unless:
- he or she resigns;
 - he or she is removed from office by the Leader;
 - he or she ceases to be a Councillor.
- 4.4** The Lead Members have no decision making powers and do not form part of the Executive of the Council. They are expected to develop knowledge and expertise and to champion the delivery of service improvements and the development of effective policies.

5. Key issues and proposals

- 5.1** The prospective Leader of the Council, Councillor Michael Vincent, has decided to retain the current structure of five Portfolio Holders, with the same titles and responsibilities as currently set out in Part 3.03 of the Constitution.

Financial and legal implications	
Finance	Special Responsibility Allowances (SRAs) are payable to Cabinet Members, the Leader, the Deputy Leader and the Lead Members. The Council's current Members Allowances Scheme can be found in Part 6 of the Constitution, as approved by the Council in April 2023. There is no direct financial impact arising from this report.

Legal	The proposed appointments are in accordance with the Council's Constitution and legal requirements.
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Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	x
climate change	x
ICT	x
data protection	x

Processing Personal Data

In addition to considering data protection along with the other risks/ implications, the report author will need to decide if a 'privacy impact assessment (PIA)' is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a third party) a PIA will need to have been completed and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

report author	telephone no.	email	date
Peter Foulsham, Democratic Services and Scrutiny Manager	01253 887606	Peter.Foulsham@Wyre.gov.uk	9 May 2023

List of background papers:		
name of document	date	where available for inspection
None		

List of appendices

None.